**INFORMATION TennCare REQUIRES ON INSTITUTIONAL INDIVIDUALS**

- Approved PAE by facility or AAAD (except for Hospice patients)
- Copies of driver's license, insurance cards, Social Security card, birth certificate, and voter registration
- Three months (or all months since continuous confinement) of all bank statements in both joint and individual names (including spouse)
- Monthly medical insurance premiums for current year on company letterhead
- Copy of power of attorney
- Personal income verification: gross Social Security income, all gross pension income verifications, IRA –monthly distributions, net rental income, annuity income, etc.
- Copies of any pre-need burial plans (irrevocable and itemized status required); burial plots
- Military information: discharge papers or benefit award letters
- List of any financial gifts made in the past 60 months
- Copy of deed to residence, mortgage holder, ANY OTHER PROPERTY (including timeshares and mineral rights)
- Copy of utility bills, property tax bill, home owners insurance premium statement
- Copy of vehicle titles and auto insurance premium notice or statement
- All life insurance policies (entire policy including issue date, owner, face, and cash value);
- Outstanding medical and nursing home bills since admittance
- Date of admission to nursing home; date Medicare is expected to cease coverage
- Name, address, and phone number of two people who can verify individual is in the nursing home other than family members

**INFORMATION TennCare REQUIRES ON COMMUNITY SPOUSE**

- Copy of marriage certificate
- Copies of driver's license, Social Security card, and insurance card
- Date of birth
- Current gross income verification (check stub, statement, SS award letter, etc.)
- All life insurance policies (entire policy required)
- Latest IRA statement (and monthly distribution verification)
- Monthly medical insurance premiums and Medicare supplement premiums (evidence MUST be within this calendar year or you may have to call the company and request them to draft a letter)
- Burial plots and value